

**Terri (Bergstresser) Bryan C.V.**

**Medical/Legal & Expert Witness Consultant**

**Terri (Bergstresser) Bryan - Self-Employed**

**Allentown Business School**

**Longmont, Colorado**

A results-oriented, "Hands-On" Administrator with greater than 20 years of experience in the Medical/Legal field, responsible for creating two lucrative Independent Medical Evaluation/Deposition programs.

## **Experience**

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### **Medical/Legal Consultant**

**Company Name Terri (Bergstresser) Bryan - Self-Employed**

**Dates Employed Sep 2016 – Present**

**Employment Duration 1 yr 1 mo**

**Location Longmont, CO**

Duties include proofreading Independent Medical Evaluation reports, Medical Record Review reports, Medical Malpractice Expert Review reports, and PROPlus reports for 30+ medical specialists. Reports are reviewed for content, clarity of the issues (in accordance with the Rules of Civil Procedure and Workers Compensation Law), overall flow and consistency within the body of the reports, as well as grammatical and punctual accuracy.

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**Medical/Legal Operations Manager**

**Company Name PA Medical Experts**

**Dates Employed Oct 2014 – Jul 2016**

**Employment Duration 1 yr 10 mos**

**Location 240 Cetronia Road, Suite 120S, Allentown, PA 18104**

Duties included interviewing and training subcontracting physicians, supervision of Medical/Legal staff, coordination of Independent Medical Examinations, Depositions, Trial Testimony, Malpractice Defense Reviews for approximately 30 medical specialists, development and marketing of the company's services, securing satellite office locations, chart preparation, proofreading of all Medical/Legal reports for content and grammatical correctness, liaison between the physicians and attorneys, nurse case managers and insurance adjustors, chaperoning the physicians during Independent Medical Examinations and Expert Trial Testimony, supervision Peer Reviews and PRO Plus reviews, negotiation and preparation of Expert Fee Agreements, accounts receivable, extensive knowledge of the Pennsylvania litigation system involving Workers Compensation, Personal Injury Litigation (Plaintiff and Defense), Liability, Disability, and compliance with subpoenas. Notary Public.

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**Medical/Legal Consultant**

**Company Name Terri (Bergstresser) Bryan - Self Employed**

**Dates Employed Dec 2011 – Sep 2014**

**Employment Duration 2 yrs 10 mos**

**Location Danville, Illinois**

Duties include proofreading Independent Medical Evaluation reports, Medical Record Review reports, Medical Malpractice Expert Review reports, and Medical Narrative reports for several orthopaedic surgeons and other related specialists. Reports are

reviewed for content, clarity of the issues (in accordance with the Rules of Civil Procedure and Workers Compensation Law), overall flow and consistency within the body of the reports, as well as grammatical and punctual accuracy.

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**Medical/Legal Division Supervisor**

**Company Name VSAS Orthopaedics**

**Dates Employed Aug 2001 – Dec 2011**

**Employment Duration 10 yrs 5 mos**

**Location Allentown, PA**

Duties include supervision of Medical/Legal staff, coordination of Independent Medical Examinations, Depositions, Trial Testimony, Malpractice Defense Reviews for a practice of 15 orthopaedic surgeons and other specialists, development and marketing of the Medical/Legal Division, securing satellite office locations, chart preparation, proofreading of all Medical/Legal reports for content and grammatical correctness, liaison between the physicians and attorneys, nurse case managers and insurance adjusters, chaperoning the physicians during Independent Medical Examinations and Expert Trial Testimony, coordination of a lecture series for a new physician to the practice, supervision of Utilization Reviews and Peer Reviews, negotiation and preparation of Expert Fee Agreements, accounts receivable, extensive knowledge of the Pennsylvania litigation system involving Workers Compensation, Personal Injury Litigation (Plaintiff and Defense), Liability, Disability, and compliance with subpoenas.

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**Legal Secretary**

**Company Name Roeger, Walker, Cassel & Holko**

**Dates Employed Sep 1991 – Aug 2001**

**Employment Duration 10 yrs**

## **Location Perkasio, PA**

Duties included organization of files, interfacing with professional clients, machine transcription, indexing and computation of medical specials, obtaining and organization of medical records, maintaining a current tickler system, preparation of correspondence and interoffice memoranda, organization of settlement brochures and preparation of legal documents.

## **Education**

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### **Allentown Business School**

Degree Name Associate of Science (AS)

Field Of Study Legal Administrative Assistant/Secretary

Dates attended or expected graduation 1990 – 1992

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### **Quakertown Community High School**

Dates attended or expected graduation 1986 – 1990

Activities and Societies: Future Business Leaders of America