

Jonathan League C.V. Mediator – Milford, Massachusetts

Juris Doctor, LL. M. in Advocacy and Dispute Resolution

Self-employed

Faulkner University, Thomas Goode Jones School of Law

Milford, Massachusetts

Experienced Mediator with a demonstrated history of working in the legal services industry. Skilled in Microsoft Word, Sales, Team Building, Leadership, and Microsoft Excel. Strong legal professional with a Juris Doctor (J.D.) and LL. M. focused in Property law, Intellectual Property law, Uniform Commercial Code, Dispute Resolution, and Family Law from Faulkner University, Thomas Goode Jones School of Law. Extensive federal regulatory compliance and administrative agency background.

Experience

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Mediator

Company Name Self-employed

Dates Employed 2016 – Present

Employment Duration 1 yr

Location Massachusetts

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Revenue Enhancement Officer

Company Name PReMA Corporation

Dates Employed Jun 2016 – Sep 2016

Employment Duration 4 mos

Location Montgomery, Alabama Area

Ensured compliance with city business license ordinance by conducting field and database audits of all businesses located within city limits; interpreted ordinances in order to effectively enhance city revenue.

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Law Clerk

Company Name Lonestar Legal Aid

Dates Employed Jun 2015 – Aug 2015

Employment Duration 3 mos

Location Houston, Texas Area

Drafted transactional documents, wills, advanced directives, legal pleadings and discovery related to landlord/tenant disputes and other routine documents; legal pleadings and discovery related to foreclosure disputes; legal pleadings and discovery related to probate and title dispute; documents related to bankruptcy; legal pleadings and discovery related to predatory lending cases, and demand letters.

• Zealously worked with non-litigation matters to clear title to real property and mobile homes, non-litigation work to help clients obtain property tax exemptions and deferrals; assisted attorneys with trial preparation, which included conducting mock trials, preparing exhibits and trial briefs, and serving as "2nd chair" at trial to include assistance with pre-litigation investigation of claims and parties; handled appellate cases which included conducting extensive research and drafting memos and portions of appellate briefs; assisted during mediation and arbitration; assisted with non-litigation work to help clients obtain loan modifications and negotiated settlements for automobile cases involving defective repairs and title issues.

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Personnel Specialist

Company Name U. S. Navy

Dates Employed Jan 2005 – Jan 2009

Employment Duration 4 yrs 1 mo

Location Sigonella, Sicily

Finance/Pay, Contract, and Travel: data entry, filing, records management, garnishment of wages, and payment of benefits and billing as the finance and contract technician to the education, pay/finance, contract and transportation department. Coordinated travel arrangements; maintained database and ensured the delivery of premium service to service members.

- Project Mgmt. for Moral Welfare and Recreation, raising over 20k for department.
- Trained Personnel in travel, transportation, pay accounts, contracts and audits. Quickly became Supervisor due to “can-do” attitude, flexibility and high-quality work.
- Communicated effectively with multiple departments and over 300 services members for smooth transition through interpersonal communication as well as utilizing an Excel tracking system. Established strong relationships to gain support and effectively achieve results.
- Managed Personnel & Satellite Office servicing over 300 civilians, military members and their families.
- Supervised and Trained Personnel in PEOPLESOFT, ORACLE, DJMS, MMPA, DMO and other data applications.
- Developed and monitored tracking systems through excel and other applications.
- Created numerous merges through Microsoft Excel and Word.
- Audited over 3,000 service members and contractor pay accounts.
- Prepared over 1500 reenlistment contracts and related pay and personnel record modifications
- Generated Reports using information gathered/extracted through internal/external audits and interviews, reporting findings to NAVSTA Europe.
- Developed comprehensive, 25 page procedural training manual that trained over 30 personnel in pay and contract expertise.
- Developed innovative PowerPoint presentations for personnel and base instruction, informing individuals of financial benefits as well as potential losses.
- Educated service members on benefits, holding “INDOC” and “OUTDOC” classes for service members newly arriving, leaving, or separating from the Navy.

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Market manager

Company Name Print Media Promoters

Dates Employed 2000 – 2004

Employment Duration 4 yrs

Location Various

Created and maintained a sustainable sales program to enhance the circulation growth of local newspapers throughout the Eastern Seaboard from Tennessee to New Hampshire, enabling increased advertising revenue.

Education

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Faulkner University, Thomas Goode Jones School of Law

Degree Name Juris Doctor (J.D.)

Field Of Study Property law, Intellectual Property law, Uniform Commercial Code, Family Law

Dates attended or expected graduation 2013 – 2016

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Faulkner University, Thomas Goode Jones School of Law

Degree Name LL. M.

Field Of Study Advocacy and Dispute Resolution