

Richard Sanvenero Jr. Esq. C.V. Mediator – New York, New York

Associate Attorney - Law Office of Fox & Melofchik, LLC

Law Office of Fox & Melofchik, LLC

Barry University - Dwayne O. Andreas School of Law

New York City, New York

Experience

-

Associate Attorney

Company Name Law Office of Fox & Melofchik, LLC

Dates Employed Sep 2016 – Present

Employment Duration 1 yr 2 mos

Location Ocean, New Jersey

www.jerseylawoffice.com

-

County Mediator

Company Name Florida Supreme Court Mediator

Dates Employed Sep 2013 – Present

Employment Duration 4 yrs 2 mos

Location Orange County, Florida

- Volunteer to Mediate cases in small claims court by being neutral and impartial. Helping to facilitate communications between the parties in hopes of coming to an agreement before going to trial.

-

Judicial Law Clerk for the Honorable Christopher D. Rafano, J.S.C.

Company Name Law Clerk

Dates Employed Aug 2015 – Aug 2016

Employment Duration 1 yr 1 mo

Location Middlesex County Family Court House

Conduct legal research, draft Opinions and Orders, prepare bench, research, and trial memoranda for divorces, custody disputes, spousal and child support calculations, adoptions, and temporary and final restraining orders. Conduct settlement conferences and mediation. Communicate with Counsel regarding case management and procedure for weekly motion practice. Attend oral arguments, hearings, and trials. Train and supervise judicial interns.

-

Intern

Company Name Honorable Leslie-Ann M. Justus, Superior Court of New Jersey, Family Division

Dates Employed Jan 2015 – Aug 2015

Employment Duration 8 mos

Location Freehold, New Jersey

Researched and drafted memoranda regarding the State of New Jersey Department of Children and Families, juvenile dependency, child custody, and child support cases; observed hearings.

-

Legal Intern

Company Name Tri-State Employment Services Inc.

Dates Employed May 2013 – Aug 2014

Employment Duration 1 yr 4 mos

Location Greater New York City Area

- Composed briefs for in-house counsel regarding employment issues for various owned companies throughout the United States.
- Obtained and renewed licenses that allowed Tri State Employer Services Inc., to do business within that state.
- Gained excellent proficiency regarding corporate law and calculations of companies by their financials and stocks.
- Attended and in-house counsel in preparation of depositions.

•

Law Clerk

Company Name Lopez Law LLC

Dates Employed Apr 2014 – Jun 2014

Employment Duration 3 mos

Location Orlando, Florida

- Drafted memoranda on governing case law of relevant personal injury and family law
- Filed motions and evidentiary documents with the court.
- Negotiated and drafted settlement agreements with opposing counsel.
- Covered various laws such as personal injury protection, insurance law, divorce, child custody, alimony, and child support.

•

Legal Intern

Company Name Hogan Frick Law

Dates Employed Mar 2014 – May 2014

Employment Duration 3 mos

Location Orlando, Florida

- Assisted in drafting demand letters, reviewing potential documents to be used for potential litigation, researching applicable laws regarding legal issues, and filing documents with regards to their statute of limitations.

•

Research Assistant

Company Name Research Assistant for Professor Marc Edelman

Dates Employed Sep 2012 – Dec 2013

Employment Duration 1 yr 4 mos

- Reviewed legal articles and conducted research on Sports Law.

•



J.D. Graduate Student

Company Name Barry University School of Law

Dates Employed Aug 2011 – Dec 2013

Employment Duration 2 yrs 5 mos

•

Legal Intern

Company Name Superior Court of New Jersey

Dates Employed Jun 2012 – Aug 2012

Employment Duration 3 mos

Location Newark, NJ

- Drafted legal memos dealing with child custody and the Department of Children and Families.
- Cases varied from juvenile dependency, child custody and child support.
- Performed legal research and drafted essential documents related to children matters on case-by-case basis.

Education

•

Barry University - Dwayne O. Andreas School of Law

Degree Name Juris Doctor (J.D.)

Field Of Study Law

Dates attended or expected graduation 2011 – 2013

Activities and Societies: Founder of the Barry Golf Club, Student Bar Association Senator, Kaplan Bar Review Head Representative, Barry Black and Gold Vice President, and Phi Alpha Delta Law Fraternity Social Chair.

Volunteer Income Tax Assistant Program, Tax Assistant; Student Bar Association, Senator; Barry University School of Law Golf Club, Founding Member; Phi Alpha Delta Law Fraternity, Vice President; American Association of Justice, Vice President

•



Rutgers, The State University of New Jersey-New Brunswick

Degree Name Bachelor of Science

Field Of Study Major: Criminal Justice Minor: Criminology, History

Dates attended or expected graduation 2008 – 2010

•



Brookdale Community College

Degree Name Associate's Degree

Field Of Study Business Administration and Management, General

Dates attended or expected graduation 2006 – 2008

Activities and Societies: Brookdale Golf Team

•

Marlboro High School

Degree Name High School Diploma

Dates attended or expected graduation 2002 – 2006