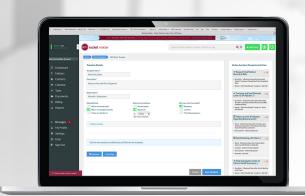


# **Matter Templates**



#### **Fully Customizable**

Specify elements such as billing methods, statute of limitations, and unlimited tasks and events. Once your pre-defined templates are deployed, you can customize them even further by changing applicable due dates and tasks as the need arises. Configure your matter templates and reduce your administrative overhead by saving time and effort.

## **Define Relationships**

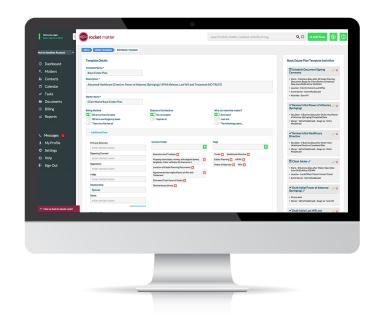
With our advanced customization, you can now pre-define a relationship or contact to your matter without having to repeatedly input information. This can include connecting arresting officers, agencies, family members, guardians, and many others.

## Stay on Top of Open Cases

Our Milestone feature allows tasks and events to be triggered based on the completion of another task or event. Creating a task workflow and staying organized has never been easier.

#### **Save Time and Money**

Stuck creating the same tasks and events over and over again for many of your matters? Rocket Matter makes it easy to save time and effort by automating your workflows for you. Create your own parameters for tasks and events and apply them automatically to selected new cases. Add custom tags to your templates and make items easy to locate. In addition, create unlimited custom fields for automatically incorporating data into your matters. Your pre-defined workflow makes it simple to keep track of your "to-do" list at all times.



You can always speak to a knowledgeable U.S.-based product specialist by calling **1-888-4321-LAW**, or schedule a free online interactive demonstration at **www.rocketmatter.com**!



66 I'm blown away by Rocket Matter. It's polished and organized and saves my back."

**Jeff Lewis**Broedlow Lewis, LLP



66 Our billable time has grown by a third, which has in turn increased our collections by as much as 25 percent."

Steve Senentz Clarie Law, P.A.

