

# RingCentral Meetings™

Connect. Meet. Collaborate.



RingCentral Meetings is a complete web conferencing solution for business with HD video conferencing, collaborative screen sharing, and large scale webinars. Hold face-to-face meetings, share your desktops, applications, or whiteboard with anyone, anytime, anywhere, and engage with large audiences in virtual events.

## Features and benefits

- Hold unlimited HD video conference calls from offices, homes, hotels, airports, or wherever you are.
- Meet with up to 200 people—colleagues, project teams, clients, partners—in your conference.<sup>1</sup>
- Desktop sharing empowers you to hold in-depth training with video presentations and office docs.
- Share presentations, whiteboard, websites, and files from cloud services like Box, Dropbox™, Google Drive™, and OneDrive®.
- Host a live webinar or online training, including up to 3,000 participants, with customizable registration, emails, polls, and Q&A.<sup>2</sup>
- Connect from anywhere around the world using any computer (PC or Mac®), tablet (iPad® or Android™) or smartphone (iPhone® or Android).
- Collaborate with your colleagues and join from a conference room with RingCentral Rooms™ or RingCentral Room Connector™.<sup>2</sup>
- Start or schedule an online meeting directly from Microsoft Outlook® with just a click.<sup>3</sup> Instantly sync with your RingCentral Meetings app.
- Record meetings and playback and share recordings with anyone.
- Connect to a meeting's audio with Call Me by simply calling a phone number.<sup>4</sup>
- Increase customer engagement and deal closing with face-to-face meetings, online demo, and real-time review of proposals and agreements.
- Boost productivity by bringing together remote teams and ensure better, faster collaboration.
- Enhance all your demonstrations by making notes and illustrations using advanced annotation tools.
- Integrated enterprise-grade communication services for calls, meetings, chat, and collaboration without needing to manage multiple vendors.

<sup>1</sup> RingCentral Meetings is available for free with any RingCentral Office® edition: Standard edition (4 people per meeting), Premium edition (50 people per meeting) and Enterprise edition (75 participants). Additional add-on is available to extend meeting capacity up to 200 participants.

<sup>2</sup> RingCentral Webinar™, RingCentral Rooms™, and Room Connector are available for additional license fees.

<sup>3</sup> RingCentral Meetings plug-in for Microsoft Outlook requires Outlook for Mac 2011 14.4.x or higher, or Outlook for Windows® 2010 or higher.

<sup>4</sup> Call Me/Call Out feature is available for select Office plans. Contact RingCentral sales for details.

## HD video conference

Connect and meet with colleagues and customers in high-definition video calls. Use your favorite devices, wherever and whenever, for personalized and professional communication.

Hold meetings with up to 200 people<sup>5</sup> from around the world with computers, smartphones, tablets, and telepresence room systems.



Tablet at the airport



Laptop at the office



Conference room



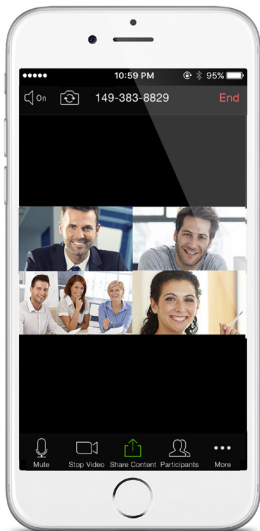
Smartphone at home



The host can select spotlight speakers to give a presenter the center stage and sole audio and sharing capabilities. Voice recognition will highlight the current speaker so meetings stay organized and on track.



During a meeting, anyone can initiate text chat with individuals or the group. Add rich details for the group or hold private discussions one on one.



Join HD video conferences from your smartphone or tablet. Access files in the cloud storage, share pictures and files on your device.

The host has a range of controls, including muting/unmuting participants, starting/stopping video, locking a meeting, allowing recording, and more. Participants can raise a hand, mute/unmute microphones, start/stop video during the meeting, and request remote control.



<sup>5</sup> Large Meeting add-on available to increase meeting capacity.

## Screen sharing

Share your desktop, applications, whiteboard, and files for interactive meetings with colleagues and clients, anytime and anywhere.

Both host and attendees can use annotation tools to mark, highlight, and add a comment on any shared content.

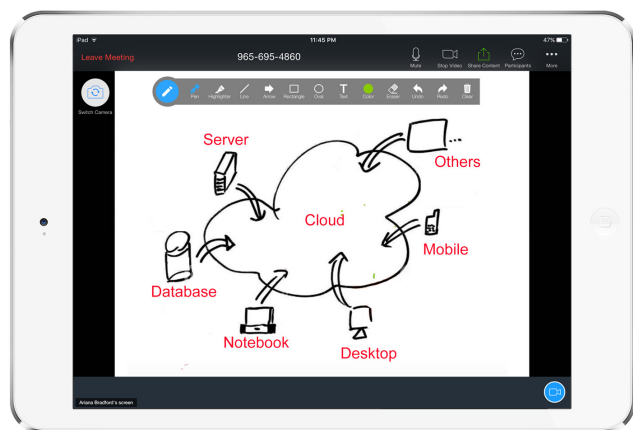


Make professional presentations from anywhere using your computer, laptop, smartphone, or tablet.

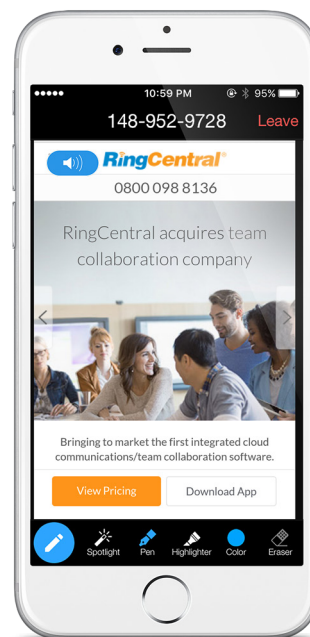
Direct attention to key areas with advanced annotation tools to highlight talking points and write comments.

Grant permission for attendees to remotely control the mouse and keyboard, as well as copy and paste shared content.

RingCentral Meetings is designed for open exchanges and interactive collaboration and communications. Participants can simultaneously annotate shared content to boost collaboration.



Teams can keep projects moving by collaborating on reviewing documents, annotating changes, or brainstorming on the whiteboard.



View shared content from smartphones, tablets, and computers anywhere.

The unique Safe Driving Mode for smartphones automatically disables video and outgoing audio, so you can listen to meetings without distraction.

System requirements: RingCentral Office editions; Broadband internet; iOS® 7.0 or later; Mac OS X® 10.6 Snow Leopard or later; Windows 7 or later; Android 4.4 or later; webcam (for video), microphone, speaker; 1 GHz or better processor. See RingCentral Meetings User Guide for details.

Contact RingCentral Partner Support:  
[partners@ringcentral.com](mailto:partners@ringcentral.com) or 800-595-8110.

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