

Veronica R. Jackson C.V. Mediator – Tallahassee, Florida

FL Supreme Court Certified Family, County, & Dependency Mediator FL Approved Arbitrator

Office of Court Administration, 2nd Judicial Circuit

Florida State University - College of Business

Tallahassee, Florida

Experience

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Family, Dependency & County Mediator

Company Name Office of Court Administration, 2nd Judicial Circuit

Dates Employed Sep 2015 – Present

Employment Duration 2 yrs 5 mos

Location Leon County, Florida

My essential function of the mediator- circuit/family position is to conduct legal mediations and administer court mediation programs. I am responsible for conducting mediations and drafting settlement agreements for circuit/family court and managing mediations programs for the circuit.

I work under general supervision of the Trial Court Administrator or other court manager, reporting major activities through periodic meetings.

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Government Analyst I

Company Name Florida Department of Financial Services

Dates Employed Jul 2012 – Sep 2015

Employment Duration 3 yrs 3 mos

> Responsible for reviewing and evaluating investigative reports written by Bureau investigative team members to ensure the report meets Bureau standards and expectations and substantiates the allegations in accordance with the Florida Insurance Code and Department Rules and is legally sufficient. Discusses files with the assigned team member to clarify any questions pertaining to the investigation and resulting report. Presents report synopsis and recommends settlement terms in team meetings. Negotiates and proposes final terms to resolve settlement issues.

➤ Responsible for communicating with investigative team members and team managers regarding report deficiencies and works with them to make necessary changes prior to the report being considered for settlement or direct submission to Legal Services.

Education

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Florida State University - College of Business

Degree Name Risk Management & Insurance

Field Of Study Risk Management/Insurance

Dates attended or expected graduation 2000